



## END OF TERM ASSESSMENTS

### FINAL ASSESSMENT

We are fast approaching the key dates for the release of your ECTs formal assessments.

Final assessments will be released and can be submitted from the **21st June**.

The deadline for these is **Friday 28th June 2024**.

Between the 21st and the 28th June please ensure your report is shared with the ECT at their termly meeting prior to submitting on ECT Manager in good time to enable the ECT to comment and all signatures to be completed by the 28th June.

### FORMAL ASSESSMENT 1

These reports will be released and can be submitted from the **28th June 24**. The Deadline for all these reports to be completed and signed off is **Friday the 5th July 24**.

If this is the first time you have completed a formal assessment please be aware that ECT Manager can time you out when working on the document for a long time. To avoid disappointment, many of our Tutors write and record their evaluative statements/evidence on a word document first and this enables them to copy into the template on ECT Manager quickly.

### PROGRESS REVIEWS

Progress reviews will be released on the **5th, July 24**, and can be submitted from this date.

Please ensure your report is submitted in time for the ECT to sign off and comment before the final deadline of the **12th July 24**.

For all reports, **if an ECT is absent from school, the tutor cannot submit it on ECT manager until the ECT returns from school**, and it is shared with them during their termly progress meeting.

## NEW REGISTRATIONS SEPTEMBER 2024 START

**If you are aware that you will have any new or transferring Early career teachers starting after the summer break you can start the registration process now on ECT manager.**

**The DFE portal is open mid July to register new September starters. Please be aware that late registrations will be required to register for a January 25 start.**

**All ECTs need to be registered prior to commencing their post in school.**

## EVALUATIVE STATEMENTS

When writing each of the evaluative statements for your ECT, please support this with examples of their specific practise.

To say an ECT has met a Teaching standard and not support with with a further detailed explanation along with sources of evidence will not meet the requirements for the AB and the Teacher Regulation agency.

There are some examples of evaluative statements and evidence on our website.

<https://www.eastmanchesterteachinghub.com/early-career-teachers/appropriate-body/appropriate-body-faq>

## ASSESSMENTS FOR PART TIME ECTS

All part time ECTs must have a progress review each term in line with statutory entitlements. Unlike full time ECTs, please do not assume your part-time ECTs formal assessments will fall at the end of the term.

Their formal assessments are calculated based upon the number of weeks they have served and will be automatically calculated by ECT Manager. You can view the key dates on each of the ECTs page on ECT Manager.

### Statutory Guidance Update

From April 2024, The statutory guidance has been further updated, please see via the following link:

[https://assets.publishing.service.gov.uk/media/6629237f3b0122a378a7e6ef/Induction\\_for\\_early\\_career\\_teachers\\_\\_England\\_\\_statutory\\_guidance\\_.pdf](https://assets.publishing.service.gov.uk/media/6629237f3b0122a378a7e6ef/Induction_for_early_career_teachers__England__statutory_guidance_.pdf)

## QTLS

Lately, we have had a few situations where schools and colleges have tried to register ECTs who hold QTLS for Induction. QTLS is different from QTS, so please check with your ECTs to ensure they have a certificate to show QTS before registration.

Post-16 qualified teachers may be eligible to apply for Qualified Teacher Learning and Skills Status (QTLS). Teachers applying for QTLS must hold a level 5 initial teacher training qualification.

Since April 2012, legislation has recognised FE-trained teachers with QTLS as equivalent in status to teachers with QTS in schools. They can teach all subjects and all ages on equal pay and in equal conditions.

### Teachers with QTLS are exempt from ECT Induction.

Many of our schools wish to provide the same support for these teachers and register them for the ECF.

Teachers with post-16 qualifications who do not hold QTLS are technically 'unqualified teachers.'

To find out more about QTLS, visit the Society for Education and Training Website: <https://set.et-foundation.co.uk/your-career/qtls>

## INDUCTION TUTOR TRAINING

Tuesday 9th July 2024, 9:30-12:30 pm at Oldham events centre

We are holding a final Induction tutor training session for all our current tutors who have not attended face-to-face training this academic year. If you have already attended one of our sessions in the last year, you do not need to attend this one.

One of our key responsibilities, as outlined in our AB agreement with each of our schools, is providing up-to-date training for all induction leads and tutors.

Tutors are expected to attend training at least every 2 years and leads preferably every year. If you wish to attend every year, we will be more than happy to see you at our training. We are all constantly learning from each other and know you benefit from the opportunity to share processes and experiences with each other.

## Induction Tutor training requirements

All Induction Tutors must attend face-to-face training at least every two years, and all new Tutors should attend training as soon as possible.

If you wish to attend every year, you are more than welcome to book our training at any time. If we receive more updated information from the DfE and TRA, we will arrange a further event to ensure you are aware of any new guidance. If you have any new Tutors starting the role soon, please ensure you book them on to our July training.

## Suitable posts for Induction

Please ensure you check the statutory guidance(2.18) when registering an ECT to ensure the post you are offering meets the requirements. You should check with the AB Director Jo Conway at the Teaching school hub if you have Any ECTs not teaching the subject they trained for, the phase of teaching or are being employed on split contracts. if you are unsure please check with us first.

### Contact details:

**AB Director** - (Jo Conway)

**AB Administrator** - (Rachel Dean)

[info@eastmanchesterteachinghub.com](mailto:info@eastmanchesterteachinghub.com)

**Contact Number** - 0161 785 5083

## ECTs leaving

If you have an ECT who is leaving you at the end of term and hasn't got a Term 3 or Term 6 formal assessment due, please let us know as soon as possible so that we can change their upcoming Progress review to an Interim assessment. This will then prevent you from having to write 2 reports in one term. If you know where your ECT is moving to, please inform us on their written assessment report.

## Support Plans

If you have any ECTs who require a support plan, please contact your schools named Quality assurer immediately for guidance before sharing with the ECT. We have produced a separate document outlining our processes and advice for you if this is needed which is available on our website. [Guidance-for-ECTs-not-making-satisfactory-progress-.pdf \(eastmanchesterteachinghub.com\)](#)

## Changes to staffing

If you have any changes to tutors or Headteachers, please e-mail Rachel Dean in the Teaching school Hub. [info@eastmanchesterteachinghub.com](mailto:info@eastmanchesterteachinghub.com)

# Upcoming training events

Please use the link below to book onto each of our training events.

<https://www.eastmanchesterteachinghub.com/early-career-teachers/ecf-training-dates/it-ect-and-mentor-conferences-2024/>

Training	Date	Time	Venue	Booking link
Year 2 ECF mentor training	Mon 24 Jun 2024	9.30-12.30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Practice Exchange Oldham	Fri 28 Jun 2024	1.00-4.30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Induction Tutor training	Tue 09 Jul 2024	9.30-12.30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Practice Exchange Tameside	Thu 11 Jul 2024	1.00-4.30pm	Denton Golf Club	<a href="#"><u>Book here</u></a>
Induction Tutor Training	Tue 17 Sep 2024	9.30-12.30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Year Two Mentor Conference	Thu 19 Sep 2024	9.30-12.30pm	Stanley House	<a href="#"><u>Book here</u></a>
Year Two ECT Conference	Thu 19 Sep 2024	1:30-4:30pm	Stanley House	<a href="#"><u>Book here</u></a>
Year Two ECT Conference	Wed 25 Sep 2024	1:30-4:30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Year One ECT Conference	Thu 26 Sep 2024	9.30-12.30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Year Two ECT Conference	Thu 26 Sep 2024	1:30-4:30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Year One Mentor Conference	Tue 01 Oct 2024	9.30-12.30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Year One ECT Conference	Tue 01 Oct 2024	1:30-4:30pm	Oldham Event Centre	<a href="#"><u>Book here</u></a>
Year One ECT Conference	Thu 03 Oct 2024	9.30-12.30pm	Stanley House	<a href="#"><u>Book here</u></a>
Year One Mentor Conference	Thu 03 Oct 2024	1:30-4:30pm	Stanley House	<a href="#"><u>Book here</u></a>

## Autumn 2024 Cohort

We have had several requests for further details about the suite of NPQs we offer.

Many Induction Tutors and Leads are also leaders of teacher training and may find the NPQLTD and NPQSL particularly interesting.

I have included information for all of our NPQs. Please feel free to share with relevant colleagues in your school or trust.

Pre-register for the **Autumn 2024** cohort now link: [Pre-Registration Form - Autumn 2024 \(office.com\)](#)

\*After completing the form, when the portal reopens, you will be emailed the DfE registration link to complete your registration with the DfE.

As your local Teaching School Hub, we support your teacher development pathways. We deliver a range of NPQs for your staff as a DfE-accredited route for developing your school leadership.

NPQs are designed to offer the best possible support to teachers and leaders who want to expand their knowledge and develop their skills, helping them become more effective teachers and leaders inside and outside the classroom.

We offer face-to-face training and networking delivered by our expert team of local NPQ facilitators who understand the context. We are currently offering the following courses for Autumn 2024 start:

### Leadership

- **Senior Leadership (NPQSL)** - Designed for school leaders who are, or are aspiring to be, a senior leader with cross-school responsibilities.
- **Headship (NPQH)** – Ideal for school leaders who are, or are working towards, a headteacher or head of school with responsibility for leading a school. Funding for this NPQ is available.
- **Early Years Leadership (NPQEYL)** - For leaders qualified to at least Level 3 with full and relevant qualification who are, or are aspiring to be managers at nurseries or childminders with leadership responsibilities.
- **Leading Special Educational Needs (NPQSENCO)** - For any leaders or teachers who are interested in developing expertise in SEND or current special educational needs coordinators (SENCOs). This NPQ will be mandatory for SENCOs from September 2024. Funding for this NPQ is available.

### Specialist

- **Leading Teaching (NPQLT)** – Aimed at teachers who have, or are aspiring to have, responsibilities for leading teaching in a subject, year group, key stage or phase.
- **Leading Teacher Development (NPQLTD)** - Designed for teachers who have, or are aspiring to have, responsibilities for leading the development of other teachers in their school.
- **Leading Behaviour & Culture (NPQLBC)** – Specifically for teachers who have, or are aspiring to have, responsibilities for leading behaviour and/or supporting pupil wellbeing in their school.
- **Leading Literacy (NPQLL)** - Designed for teachers who have, or aspire to have, responsibility for leading literacy across a year group, key stage, phase or school.
- **Leading Primary Mathematics (NPQLPM)** – delivered in partnership with Turing NW Maths Hub for teachers and leaders with responsibility for leading maths across a primary key-stage or school, or those who want to have this responsibility. Funding for this NPQ is available.

For more information, visit our website:

[www.eastmanchesterteachinghub.com/national-professional-qualifications/](http://www.eastmanchesterteachinghub.com/national-professional-qualifications/)